




# CIEL Administrator

The application CIEL Administrator is designed for accounting firms but may be equally used by consultants, auditors, IT personnel, engineers, any economical agent who wants to keep track of the time appointed for different activities in his work, but also billing facilities.

	Single Version	Network
 Price CIEL Administrator	560 RON	1300 RON
Maintenance Contract signed on the same day as the acquisition of the product	400 RON	720 RON
Maintenance Contract	500 RON	900 RON

The Maintenance Contract is signed for a period of one year and provides you with:

- Telephone technical support
- Legislative and functional updates for the product

VAT not included

## MAIN FEATURES

- tracking the activities of management, billing and customer management
- tracking project activities, chapters - sub-chapters
- tracking the activity of billing and management of clients
- obtaining informational reports useful in the monitoring, control of time and tasks in the internal projects
- reports to analyze the efficiency of actual time used in developing projects

Can be equally used for monitoring, control of time and tasks for internal projects - IT department - programming, the finance department, etc..

## STRONG POINTS

- Intuitive and simple to use;
- Does not require implementation;
- You can create up to 9 employees;
- Offers the possibility of programming and follow the activity on a client on a particular process or a particular activity;
- All the obtained reports can be exported to the following format TXT, RTF, PDF, DBF, XLS;
- The application automatically calculates and proposes periodic invoices for specific customer projects;
- In the pre-configured invoices for contracted projects it can be added other costs;
- Allows tracking the employee activity;

## FEATURES

### 1. General

- The application is delivered with an "Example" company, in which you can perform tests and useful exercises during your adjustment to the application;
- You can insert an unlimited number of records, accounts, journals, budget codes and estimates ;
- The possibility of selection / configuration information when setting up projects;
- You can calculate costs based on fixed rates or on the time actually worked;

[www.ciel.ro](http://www.ciel.ro)

## **2. Basic files**

- Generate invoice notes for the services billed for clients
- Activities can be configured in / on specific sub-activities ;
- You can create and configure various UNITS OF MEASUREMENT needed for ways billing / contracts ended;
- In the client list it may be associated analytical accounts for each client that will be used to generate billing accounting note;
- The section TIME-TRACKING offers the possibility of introducing clocking for each client, the time worked with the activity and sub-activities;

## **3. Reports**

- Based on the data input can be obtained complex reports on CLIENTS, on time used, per employee, crossed reports
- In the EXAMPLE society - which includes a complete set of examples of recordings you can view implied reports
- All reports can be exported to other common files;
- The EXAMPLE company allows the addition of records along with examples of records provided to familiarize the user with the facility applications;