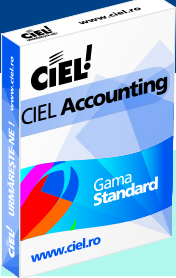




# CIEL Accounting

The **CIEL Accounting** application will allow you to correctly and completely manage your financial accounting activity, from inserting the primary records up to obtaining annual reports.

	Single Version	Network - unlimited number of computers
Price CIEL Accounting	560 RON	1300 RON
Price Maintenance Contract signed on the same day as the acquisition of the product	400 RON	720 RON
Price Maintenance Contract	500 RON	900 RON

The Maintenance Contract is signed for a period of one year and provides you with: telephone technical support and legislative and functional updates for the product

## STRONG POINTS

- Intuitive and easy-to-use, even for beginners
- No implementation needed
- Permits work in a multi-company system
- Unlimited number of records in the database
- Allows you to work in a multi-exercise system and with multiple estimates
- Works in a network with an unlimited number of users
- It is easily installed
- All reports used can be exported in .txt, .rtf, .pdf, .dbf, .xls formats
- The product can be updated from the internet
- Communicates in real-time with CIEL Business Management
- Permanently updated according to the law in force

## FEATURES

### 1. General data

- The application is delivered with an "Example" company, in which you can perform tests and useful exercises during your adjustment to the application. In the "Example" company you also have entry templates with VAT options
- You can insert an unlimited number of records, accounts, journals, budget codes and estimates
- You have the possibility of modifying the number of decimals for data collection (from 0 to 4 decimals for the values in Lei and estimates, and maximum 8 for the estimate course)
- The application places at your disposal two modes of use: simplified/advanced
- For the safety of your records, you can choose for the application to give an warning message at regular intervals, in order to save your database.
- Two- and three-dimensional graphics

### 2. Data collection

- You will work with DST (temporary secondary documents), which allows you to erase or modify a record at any time
- For rapidity and efficiency, you have at your disposal four types of specialised collections and one method of general collection data

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- The application allows you to create accounts during collection
- In order to use the program faster, you have combinations of keys and multiple formats of data collection at your disposal
- You have four completely automatic collection modes: bill collection client/providers, excerpts, cash register and a manner of universal general collection
- You can create, modify and search an account according to the code or name
- During the collection you can consult the list of records, the account sheet or generate record templates
- The records (accounting notes) are automatically discounted

### 3. Basic files

#### Accounting plan

- The accounting plan is embedded and can be easily modified or exported
- You can choose to encrypt the accounting accounts up to 16 characters
- You have collecting options that can be defined for each account, in order to collect what is useful: maturity date, trade number, analytical/budget code, quantity, VAT option
- You can restrict the use of an account
- You have account pluralities and balances for the current financial year and for the last financial year closed
- You can create and manage an unlimited number of analytical accounts and also view pluralities and balances for each of them

#### Third parties

- The following fields are found in the client records and suppliers: address, fiscal code, telephone, fax, maturity date, maximum credit, observations

#### Journals

- CIEL Accounting allows the creation of a high number of customised journals (maximum 3 characters in journal code)
- The journals can be set as: type of sales, purchases, cash, bank or various operations
- The data collection is facilitated by association (counter-party) of an account at a certain accounting journal
- The number of primary documents associated to the type of journal can be automatically increased
- The number of primary documents associated to the type of journal can be unique

#### Records

- You can easily view records and record lines
- You have multiple sorting, filtering and searching possibilities of the records
- You have the option of grouping the accounting notes for closing the expenses and income by budgets or by auxiliary budgets (or by financing sources, in the case of budgetary institutions)

### 4. Analytical/budget codes

- The program offers the possibility of monitoring the company's activities split per chapters of an estimated budget
- Therefore the costs/revenues can be highlighted per types of activities, departments of the firm, projects, etc.
- You can create an unlimited number of Budget or Analytical codes with maximum 16 alphanumeric characters.
- Analytical division keys allows the percentage distribution of main budgets per secondary budgets and highlighting them per analytical/budget reports

### 5. Processing

- You can modify the temporary secondary documents (DST)
- Account operation you have the possibility of working directly on the account sheet: cancellation, discounting, marking
- Operation of marking/de-limiting can be automatically or manually performed, for the trademark number or value
- Multi-criteria search this option can be very helpful for searching for information in the list of records or in the accounting plan. For example: searching the record (records) containing certain sum specified: list of records registered in the purchase journal (provider bills) for the second quarter, with sums exceeding a certain value;

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- Validating secondary documents performing the passage of documents from the temporary state (when they can still be modified or erased) in the definitive state. After validation, the only method of annulment is cancellation.
- You can issue the VAT closing note
- The closing note for costs and revenues can be automatically issued
- The closing and re-opening can be automatically performed
- Strengthening the data bases the balances or two or several companies or branches can be centralised
- You have the option of grouping the accounting note for closing the expenses and income by budgets or by auxiliary budgets (or by financing sources, in the case of budgetary institutions)

## 6. Listings

- You can preview the reports before printing
- Listings are available on the screen or at the printer according to multiple criteria
- The account record will be global, partial or for a specific account; you also have the possibility of displaying the previous pluralities
- You can redefine the listing roots
- You can issue the balance with 4 or 5 equalities: analytical, synthetic, partial, clients, suppliers, previous with initial balances or previous turnovers
- To increase the security, you can choose to work with temporary secondary documents
- You can list: Journals, Trade Journals with VAT, Cash Register in Lei or foreign currency, Journal Register, Maturities, Foreign Exchange report, Budget situations (General Ledger, balance...)
- You can list on the screen and at the printer, according to several criteria: Journal Register, Commercial Journals with VAT, General Ledger, balance, records, VAT statement, Balance Sheet and profit and loss account, analytical and budget reports, account records, cash records in Lei or foreign currency, uncollected clients, unpaid providers, bill books, debt ages, foreign exchange reports, inventory reports, Annexes 1-10 of the Balance, Statements 100, 102, 300 (VAT) and 394.
- You have at your disposal a full-function verification of your database, in terms of accounting, information and data coherence, in the "Database Maintenance" and "Information / Resources" options from the "Tools" menu

## 7. Quarterly/half-yearly reports

- You can obtain the balance, the profit and loss account, the appendices 1/10
- You can obtain the reports "VAT Estimates", Statement 100, 102 and 394
- You can generate the "Intermediate Management Balances report"

## 8. Data transfer

- Files can be imported in ASCII format
- Exports can be obtained in .rtf, .htm, .dbf, .xls, .txt formats
- You can import data from the other CIEL modules
- You may transfer data from one computer to another, or from one company to another

## 9. Security

- You can protect your data using the save and file restore functions
- The rights of access to functions (defining the user's profile) will be managed according to the needs of each company in the code and personal password for each user
- You can generate transaction journals in which the main operations are highlighted by the user
- You have at your disposal a full-function verification of your database, in terms of accounting, information and data coherence, in the option "Database Maintenance" and "Information / Resources" from the "Tools" menu